

Education, Training and Development Practices Sector Education and Training Authority

ETDP SETA invites applications from suitably qualified candidates for the following vacancies positions:

Facilities Management Specialist [Ref. 1930/11]

Salary: R1 045 456.00 per annum (Total Cost to Company)

Financial Accountant [Ref. 1930/12]

Salary: R698 169.00 per annum (Total Cost to Company)

Management Accountant [Ref. 1930/13]

Salary: R698 169.00 per annum (Total Cost to Company)

Personal Assistant to the CFO [Ref. 1930/14]

Salary: R698 169.00 per annum (Total Cost to Company)

To The T Recruitment has been appointed for response handling for the above positions. Applications quoting the relevant job title and reference number must be submitted via email to sarah@tothetrecruitment.co.za

Detailed job specifications can be viewed on the following platform: www.etdpseta.org.za

Interested applicants (who qualify in respect of all the criteria) are invited to submit a detailed and recent Curriculum Vitae (CV) with contactable previous employment references, certified copies of all qualifications and certificates, including the National Senior Certificate, certified and clear copies of the Identity Document, and a valid Driver's licence (where applicable). The certified copies should not be older than six months.

The applicant is responsible for submitting their foreign qualifications accompanied by an evaluation report issued by the South African Qualifications Authority (SAQA).

The closing date for all applications is 08 November 2024 at 16h00.

The appointment will be made in accordance with the ETDP SETA's Employment Equity Plan and Policy. The ETDP SETA promotes the employment of people with disabilities, who are encouraged to apply. Correspondence will be entered into with shortlisted candidates only. The ETDP SETA reserves the right to withdraw or not fill the positions for any reason. Late applications will not be considered.