



Education, Training and Development Practices Sector Education and Training Authority

Call for Expressions of Interest (Eoi)

2024/25

To train 130 Unemployed Learners in
Entrepreneurial and Digital Skills
Programmes

DATE PUBLISHED: 24 OCTOBER 2024

AT THE CUTTING EDGE OF SKILLS DEVELOPMENT

1. Introduction

The Education Training and Development Practices - Sector Education and Training Authority (ETDP SETA) is a public entity established in terms of Section 9(1) of the Skills Development Act, No. 97 of 1998 (as amended) to promote and facilitate the development and improvement of the skills profile of the ETD sector's workforce in accordance with the National Skills Development Plan (NSDP).

2. Purpose

The ETDP SETA is looking for suitably qualified Skills Development Providers to train and skill 130 unemployed learners in the following Learning Programmes, with the outcomes listed in the table below:

- Cyber Security Defender
- Technopreneur

Skills Programme	Cyber Security Defender	Technopreneur
Skills Programme Outcomes:	<p>In addition to other critical knowledge and skills, the beneficiary must be also able to:</p> <ul style="list-style-type: none"> - Demonstrate knowledge and understanding of cybersecurity, cyber threats and attacks and cyber defence mechanisms. - Detect and analyse cybersecurity threats and attacks at very early stages. - Devise risk mitigation strategies to prevent and protect computer systems, networks and data from cybers intrusions, attacks and unauthorised access. - Use different penetration testing tools to identify vulnerabilities in the security posture of an organisation and be able to minimise impacts when incidents occur. 	<p>In addition to other critical knowledge and skills the beneficiary must be also able to:</p> <ul style="list-style-type: none"> - Conceptualise a product or service for one's small business venture. - Demonstrate an understanding of design thinking principles. - Develop the concept into a product or a service. - Manage and grow the business venture. - Innovative and creative through a variety of skills development including practical and applied technological skills. - Create self- employment in future using the skills acquired.

The targeted beneficiaries would be at least 60% youth (under the age of 35) and 60% women in the provinces listed herein. The prospective learners will possess a minimum of NQF Level 4 Qualification (i.e. National Senior Certificate/Grade 12 or National Certificate for adults or vocational).

3. Duration

The duration of the programme is 6 months.

4. Recruitment

The ETDP SETA will be responsible for the recruitment of learners. The Skills Development Provider will not be responsible for the recruitment.

The Skills Development Providers will not be responsible for the recruitment of the beneficiaries but ensure compliance with the above requirements.

5. Designated Provinces and Districts

The training will take place in the following provinces:

Western Cape: (60) Knysna (30) George (30)	North West: (70) KK Kaunda 70
---	---

6. Project proposal and plan:

- 6.1. The Skills Development Providers must clearly indicate how each outcome will be achieved and assessed;
- 6.2. The Skills Development Providers must indicate which provinces they intend to train in;
- 6.3. The Skills Development Providers must have capacity to deliver in the Province listed herein and in the specified districts;
- 6.4. The Skills Development Providers must complete the SBD4 form attached on Annexure 1.

7. Pre-qualifying Criteria:

The following documents must be submitted with the expression of interest. Skills Development Providers who do not submit one or any of the following documents will not be evaluated:

- 7.1. Any institutional accreditation or learning programme approval by the respective Quality Assurance body; and
- 7.2. Submission of SBD4 form (i.e. Annexure 1).
- 7.3. Original proposal from the Skills Development Provider (SDP). The proposal must be presented on the company letterhead and must cover the following:
 - 7.3.1. Executive Summary
 - 7.3.2. Business Problem
 - 7.3.3. Business Solution
 - 7.3.4. Project Implementation Plan
 - 7.3.5. Project Cost

8. Compulsory Documents (TAX Compliance Certificate)

The ETDP SETA is a Schedule 3a entity which requires organisations, entities, and businesses entering agreements with the ETDP SETA to furnish the SETA with their tax compliance status or exemption thereof. You can request your Tax Compliance Status on:

- SARS Online Query Service or the
- SARS Online via eFiling
- A unique PIN will be issued for each request that you make.

The PIN will enable the ETDP SETA to view your current tax compliance status online. It will present ETDP SETA with your overall compliance status as at the date and time they check it instead of your status as it was at the date that the PIN was issued to you. To protect the confidentiality of taxpayer information, no other information will be accessible.

9. Capacity to Deliver:

- 9.1. Facilitator(s) must have a minimum National Diploma in the ICT field;
- 9.2. Facilitators must have three (3) years facilitation experience (CVs, certified ID and qualifications of the facilitators to be submitted with the proposals).
- 9.3. Facilitator-Learner ratio is 1: 25.
- 9.4. Applicant must have appropriate facilities and equipment that can be evaluated to assess capacity to deliver.

10. Costing

- 10.1. Proposals must include costing for training including training venue and all admin expenses per provincial cluster, administration costs must not exceed 7,5% of the training budget.
- 10.2. The learner stipends must be excluded, as this will be paid directly to the learners by the ETDP SETA.

The financial proposal must indicate the training provider fee per learner, using the format below:

Costing Requirements			
Name of organisation submitting proposal			
Item	Unit Cost	Number of Learners	Total Cost
Training Fee (inclusive of materials, training venue and facilitators and internal assessments costs)			
External Integrated Summative Assessment (EISA) cost			
Laptop cost per learner with the following minimum spec: <ul style="list-style-type: none"> • Microsoft Office-Personal license for 1 year • Mini Wifi LTE Router • Data bundles?????/ • Intel Core i3 processor up to 4.50 Ghz • 8GB RAM • 256GB SSD Storage • USB port • HDMI port • Wi-Fi and Bluetooth connectivity • Display size 15.6 inch, none touch • Windows 11 Home license for one year • 1 year warranty • Laptop bag 			
Administration Cost (This should not exceed 7.5% of the Training Provider Fee)			
Total Project Budget			
ALL COSTS MUST BE INCLUSIVE OF VAT			

11. Submissions

All submissions must be sent to the following email address:

EOI-Skills@etdpseta.org.za

Applications received outside of this email address and later than the stipulated time will not be considered.

The ETDP SETA reserves the right to make / not to make an appointment for this Expression of Interest.

All enquiries must be directed to KgomotsoT@etdpseta.org.za

12. Closing date and time

07 November 2024 at 16:00.