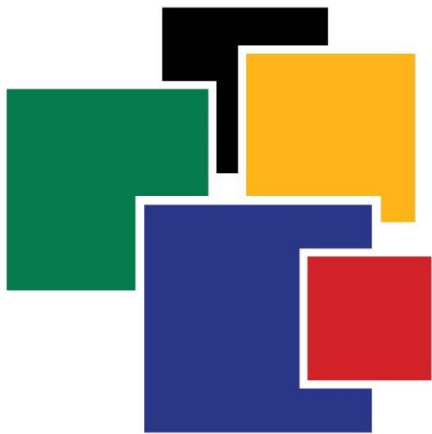




Education, Training and Development Practices Sector Education and Training Authority



ETD List of Skills Gaps

2023

AT THE CUTTING EDGE OF SKILLS DEVELOPMENT

ETD LIST OF SKILLS GAPS, 2022

MAJOR GROUP	OFO CODES AND OCCUPATIONS	SKILLS GAPS	SUBSECTORS AFFECTED
1- Managers	2021-134501 School Principal	Leadership & Bus Development, Legislative Compliance, Social Skills	Schooling
	2021-134507 Departmental Head	Leadership skills	Trade Unions, Schooling
	2021-121201 Human Resource Manager	Excel Skills, HR Management, Skills Audit	PDEs, Research Organisations, Private HEIs
	2021-143105 Sports Administrator	Count of Safeguarding children, Supervisory / Team leader, Team Building	Schooling
	2021-134504 District Education Manager	Social Skills, Strategic Management skills	Schooling
	2021-134503 Faculty Head	Educational Management, Leadership	Private HEIs, public HEIs, TVETs
2 - Professionals	2021-233107 FET Phase School Teacher Grades 10-12	Teaching Methodology, Robotics Skills, Digital Skills, maths, science and languages, Health, and Safety	Schooling
	2021-234102 Intermediate Phase School Teacher Grades 4-6	Technical Skills, Technology in the classroom, Occupational Health & Safety, ICT Integration, Coding & Robotics	Schooling
	2021-231101 University Lecturer	Digital Skills, Facilitation, Design and Development of Learning Material Skills, Editing Skills, Leadership skills	TVETs, Private HEIs, public HEIs, TVETs
	2021-234201 Early Childhood Development Practitioner	Legislative Compliance, Technical Skills, Leadership & Bus Development, Performance Management	Schooling
	2021-233108 Senior Phase School Teacher Grades 7 - 9	Communication, time management skills, Teaching Methodology, Robotics Skills, Digital Skills, New IEB systems	Schooling
	2021-262201 Librarian	Solid Archival Skills, Report Writing Skills, Library ICT Skills,	Private HEIs, public HEIs, Schooling
	2021-232130 TVET Educator	Facilitator, Computer Literacy, Technical Skills, Digital literacy and 4IR	TVET
3 - Technicians and Associate Professionals	2021-334302 Personal Assistant	Minute taking, Social Skills, Written communication, Emotional Intelligence Skills,	Statutory Bodies, Schooling, public HEIs, TVETs
	2021-334102 Office Administrator	Technical Skills, Project Management Skills, Excel Skills, Communication,	Statutory Bodies, Schooling, public HEIs, TVETs, Private HEIs

MAJOR GROUP	OFO CODES AND OCCUPATIONS	SKILLS GAPS	SUBSECTORS AFFECTED
		Service Delivery/Customer Orientation	
4 - Clerical Support Workers	2021-411101 General Clerk	Advanced Excel, Customer services, Presentation Skills	Political Parties, TVETs, Schooling, public HEIs, Private HEIs,
	2021-441903 Program or Project Administrators	Excel Skills, project management, Time Management, Financial Management Skills,	Statutory Bodies, public HEIs, Private HEIs, NGOs, Research Organisations,
5 - Service and Sales Workers	2021-531201 Teachers' Aide	Legislative Compliance, Social Skills, classroom discipline	Schooling
	2021-531101 Child Care Worker	Critical thinking, Legislative Compliance, Leadership & Bus Development	Schooling