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To: Skills Development Providers

**CIRCULAR: 2023 REVISED EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT SCHEDULE**

The above-mentioned subject refers.

1. Early in the current calendar year (2022), the ETDP SETA introduced a quarterly External Integrated Summative Assessment (EISA) schedule for the period 01 April 2022 to 31 March 2023 and was implemented in April-June 2022 and July-September 2022 quarters. Thereafter a review process was conducted with an objective to reflect on the lessons learnt in the management and implementation of EISA sessions during the period mentioned above.
2. The review process identified areas for improvement, which have compelled the ETDP SETA to revise the schedule cited in paragraph (1) above into three EISA block sessions for the calendar year 2023. For full details of the revised EISA schedule, please refer to **Annexure A** of this circular.
3. Skills Development Providers are invited to submit at [eisa@etdpseta.org.za](mailto:eisa@etdpseta.org.za) their learners' applications to the ETDP SETA for admission to the EISA. Using **Annexure B** of this circular, applications must be submitted on/ before the closing date for each External Integrated Summative Assessment session per block and no late applications will be accepted.

Yours faithfully,



**Mr. Maswazi Tshabalala**  
ETDQA Manager

14 / 10 / 2022



Education, Training and Development Practices  
Sector Education and Training Authority

**ANNEXURE A: 2023 EXTERNAL INTERGRATED SUMMATIVE ASSESSMENT SCHEDULE**

Block	Closing Date	EISA Date	Qualification Details	SAQA ID	Level	Credits
1.	31 October 2022	21 February 2022	OC: Early childhood Development Practitioner	97542	04	131
			OC: Community Development Worker	97708	04	150
			OC: Community Development Practitioner	97691	05	212
			OC: Training and Development Practitioner	101321	05	190
			OC: Library Assistant	94598	05	127
			OC: Career Development Information Officer	96372	05	120
2.	28 February 2023	20 June 2023	OC: School Principal	101258	06	285
			OC: Early childhood Development Practitioner	97542	04	131
			OC: Community Development Worker	97708	04	150
			OC: Community Development Practitioner	97691	05	212
			OC: Training and Development Practitioner	101321	05	190
			OC: Library Assistant	94598	05	127
3.	20 June 2023	23 June 2023	OC: Career Development Information Officer	96372	05	120
			OC: School Principal	101258	06	285
			OC: Early childhood Development Practitioner	97542	04	131
			OC: Community Development Worker	97708	04	150
			OC: Community Development Practitioner	97691	05	212
			OC: Training and Development Practitioner	101321	05	190
3.	20 June 2023	24 October 2023	OC: Library Assistant	94598	05	127
			OC: Career Development Information Officer	96372	05	120
			OC: School Principal	101258	06	285
			OC: Early childhood Development Practitioner	97542	04	131
			OC: Community Development Worker	97708	04	150
			OC: Community Development Practitioner	97691	05	212
3.	20 June 2023	27 October 2023	OC: Training and Development Practitioner	101321	05	190
			OC: Library Assistant	94598	05	127
			OC: Career Development Information Officer	96372	05	120
			OC: School Principal	101258	06	285
			OC: Early childhood Development Practitioner	97542	04	131
			OC: Community Development Worker	97708	04	150

**ANNXURE B: EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT APPLICATION FORM**

(Soft copy of this form is available at [www.etdpseta.org.za](http://www.etdpseta.org.za) )

INSTRUCTION			
1. This application form must be completed by the Skills Development Providers on behalf of their learners who are in the possession of the Statement of Results approved by the QCTO.			
2. Please complete a separate application form per occupational qualification			

SECTION 1: DETAILS OF THE SKILLS DEVELOPMENT PROVIDER			
Name of Skills Development Provider			
Name of the Occupational Qualification		NQF Level	Credits
Contact Person Details			
Title	Name	Surname	
Landline Number	Mobile	Email Address	

SECTION 2: INTERNAL ASSESSMENT			
Number of Learners Internally Assessed.	Number of Learners Declared Competent and Ready for EISA.	Learners issued with the Statement of Results by the SDP.	
Assessment Centre Details			
No	Province	Town	*Assessment Centre Name
1.			
2.			
3.			
4.			

SECTION 3: DECLARATION			
I hereby declare and affirm that to the best of my knowledge and belief the information recorded herein above is correct, complete, and truly stated.			
Name and Surname	Designation	Signature	Date

SECTION 4: SUBMISSION DIRECTIVE
Completed form(s) must be emailed to <a href="mailto:eisa@etdpseta.org.za">eisa@etdpseta.org.za</a> on/ before the closing date of an Integrated Summative Assessment session. Applications received after the closing date shall be considered in the next cycle of the External Integrated Summative Assessment session.

\* Soft copy of this form is available from the [www.qcto.org.za](http://www.qcto.org.za). For assistance, please contact ETDP SETA.