



# ETD List of Skills Gaps 2022

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MAJOR GROUP	OFO CODES AND OCCUPATIONS	SKILLS GAPS	SUBSECTORS AFFECTED
<b>1 - Managers</b>	2021-121202 - Business Training Manager	Legislative Compliance, Leadership & Bus Development	NGO, Schooling
	2021-122301 - Research and Development Manager	Qualitative Data Analysis, Advanced Excel, Mentoring and Coaching, Research Management, academic writing- for publication purposes, Advanced statistical analysis- report writing purposes	Research Organisations, Public HEIs, NGOs, Political Parties
	2021-134504 - District Education Manager	Facilitation / Assessor / Mentoring, Leadership & Bus Development, Legislative Compliance, Problem Solving,	Schooling, NGOs,
	2021-134101 - Child Care Centre Manager	Customer Care, Legislative Compliance, Reggio Emilia way of teaching, First Aid, Communication	ECD, NGOs, Schooling
	2021-134501 - School Principal	Leadership & Bus Development, Legislative Compliance, Marketing / Customer Care, Social Skills,	Schooling, ECD
	2021-134507 - Departmental Head	Leadership & Bus Development, Legislative Compliance, Social Skills	Schooling, Private FETs, NGOs, ECD,
<b>2 - Professionals</b>	2021-231101 - University Lecturer	Research Supervision, Project Management Skills, Professional Writing Skills, Emotional Intelligence, Digital Teaching, Management and Leadership skills, Moderation Skills, Research Skills.	Public HEI, Private HET
	2021-233107 - FET Phase School Teacher (Grades 10-12)	Leadership & Bus Development, Skill-up NQF, Social Skills, Technical Skills,	Schooling
	2021-232130 - TVET Educator	Workplace Experience (Structured Programme), Robotic and Automation, Online Teaching and Learning Skills, Facilitation of Learning Skills, Advanced Computer knowledge,	TVETs, Private FETs
	2021-233108 - Senior Phase School Teacher (Grades 7 - 9)	ICT Skills, Classroom management, Adaptive Teaching, Social Skills	Schooling
	2021-234101 - Foundation Phase School Teacher	Basic Computer Literacy, Classroom Management, ECD LEVEL 4, First Aid, Health & Safety, Skill-up NQF,	ECD, Schooling,
	2021-234102 - Intermediate Phase School Teacher (Grades 4-6)	CLASSROOM MANAGEMENT, Computer skills, Digital Teaching and Learning, Facilitation / Assessor /	Schooling

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		Mentoring, Social Skills, Technical Skills,	
	2021-234201 - Early Childhood Development Practitioner	Technical Skills, Social Skills, Skill-up NQF, Health & Safety, End-user computing, Early childhood,	ECD, Schooling
	2021-262201 - Librarian	Advanced MS Office, Digital Curation, Electronic Records Management, Teaching and Learning for LIS,	Public HEI, Schooling, ECD,
	2021-263402 - Educational Psychologist	Leadership & Bus Development, Legislative Compliance, Social Skills	Schooling
	2021-263505 - Student Counsellor	Trauma Counselling, Ongoing Professional Development, Legislative Compliance, Communication Skills,	Schooling,
	2021-242404 - Student Support Service Officer	POPIA Compliance, Facilitation, Effective Communication Skills, Customer Care,	TVETs, Public HEIs, Schooling,
	2021-242401 - Training and Development Professional	Computer Skills, Stakeholder Relations Management Skills, Monitoring and Evaluation, Content Development	NGO, Private FETs, Schooling,
<b>3 - Technicians and Associate Professionals</b>	2021-342204 - Sports Coach or Instructor	Health & Safety, Legislative Compliance, Social Skills, Skill-up NQF	Schooling, NGO, Private HETs
	2021-334302 - Personal Assistant	Customer Care, MS Office, Office Management, POPIA, Writing professional report, Social Skills, Proper Communication Skills, Administration	Schooling, Research Organisations, NGOs, Public HEIs, Private FETs, TVETs, Political Parties,
	2021-333301 - Recruitment Officer	HR Management and Analytics, Microsoft Excel, Office Administration Skills, Occupational Health and Safety	Public HEIs, Private FETs, TVETs, Schooling,
<b>4 - Clerical Support Workers</b>	2021-411101 - General Clerk	Advanced Excel, Office Administration, Skill-up NQF, Social Skills, Transversal Skills (BAS, LOGIS, PERSAL),	Schooling, Public HEIs, TVETs, NGOs, Private FETs
	2021-431101 - Accounts Clerk	Social Skills, Communication Skills, MS Office, Interpersonal Skills, Computer literacy	Public HEIs, Schooling, TVETs
<b>5 - Service and Sales Workers</b>	2021-531101 - Child Care Worker	Assist Learners Barriers to Learning, First Aid, Basic Life Support, Story-telling, Sensory play, Holistic teaching, Braille	ECD, Schooling,

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	2021-531201 - Teachers' Aide	Classroom management, Occupational Health and Safety, Technical Skills	ECD, Schooling,