

Accreditation Requirements

No	Requirements	Explanation of Requirements
1	Primary Focus SDPs	Primary focus of Skills Development Provider (SDP) is when 51% + of programmes to deliver is with the ETDP ETQA. Unit standards from qualification are within the ETDP SETA scope as Quality Assurance Body. Check on the ETDP SETA Qualification Scope document.
	Secondary Focus SDPs	SDPs is already accredited with another quality assurance body. Apply to the primary ETQA or Quality Council for permission to extend scope. Primary ETQA or Quality Council provide ETDP SETA and the SDP with a permission letter stating the accreditation status and period of the applicant SDP.
2	Legal Entity	SDP is a juristic person / legal entity, i.e. Pty, cc, NGO, Trust etc. Valid current TAX clearance certificate / SARS letter pf financial good standing Public liability Insurance
3	Primary SDP accreditation declaration	SDP is not accredited with another ETQA or Quality Council – declaration.
4	Quality Management Systems	Quality management system governing organizational practices and review mechanisms is in place – policies and procedures that governs learning implementation
5	Resources	SDP has sufficient and relevant resources such as administrative, physical (contractual agreements acceptable), administrative support and training equipment
6	ETD Staff Capacity	ETD Staff are subject matter experts (SME) for programme/s to deliver. Facilitator, and ETDP registered assessors and moderator linked to the SDP. The SDP has policies and practices for ETD staff development, selection and appraisal.
7	Learning Programme Alignment	SDP can is in possession of learning programme material and can manage learning programmes implementation that are outcomes based / NQF aligned, and complies to ETQA requirements. Scope extension are allowed to / from other SETAs or Sub-framework Quality assurance bodies (CHE, QCTO, Umalusi)
8	Assessment Management	SDP has appropriate practices and policies to conduct and manage assessment and moderation
9	Reporting Practice	SDP has capacity to produce the appropriate reports – access to internet and electronic storage systems for MIS operations
10	Occupational Health and Safety	SDP comply to relevant standards of occupational health and safety as applicable to environment for the learning programme implementation
11	Workplace Integrated Learning	SDP has access to practical / workplace support to ensure effective, applied reflexive competence of learning programme/s
12	Learner Support	SDP has the capacity to ensure the achievement of the desired outcomes and offer learner support during the complete programme implementation cycle
13	Financial sustainability and business operation	The SDP has sufficient funds in a business account to ensure the viability of the roll out of learning programmes supported by overarching business plan, financial income statement and budget projection per learning programme